

**Governance Committee Minutes
July 15, 2004**

Draft

Present

Sherrie Brown (Committee Chair), Carol Shaw, Lou Colwell, Rita Wang

Guests

Bill Anderson

Staff

Clare Billings, Brian Dahl, Linda Walling

Adjustments to the Agenda

There were none.

Minutes

Correct Lou's last name to Colwell.

Add Joelle visited the committee and expressed concerns over the process to develop the draft personal support guidelines.

Carol moved and Rita seconded to approve the March minutes as amended. The motion carried.

Committee Responsibility in the Charter

Discussion moved to September.

Support Person Code of Conduct

The Committee discussed the concerns brought forward by Joelle. They also reviewed the third draft of the Support Person's Code of Conduct and made corrections. The Committee asked that once the code of conduct is finalized that all support persons, including new hires, review and sign it before providing support to Council members. Staff will make the changes and bring it back to the September meeting.

Reasonable Accommodation Policy Discussion

The Committee reviewed the policy and made corrections. Clare will make the revisions and bring to the September meeting.

Membership Handbook

The Committee reviewed the final draft and made some minor corrections. They decided to make the handbook a “working” document, so corrections could be easily made. The handbook will be made available to anyone wanting to look at it before it was distributed to the full Council.

Report to the Council

- Reasonable Accommodation Policy
- Support Person Code of Conduct
- Membership Handbook

September Agenda

- Charter
- Reasonable Accommodation Policy
- Support Person Code of Conduct
- Attendance Policy Proposed Revision
- Membership Handbook